

Assistant General Counsel

The Kansas Corporation Commission (KCC) currently has a vacancy for an unclassified Assistant General Counsel for the Topeka location. The KCC is a multi-faceted agency responsible for regulating public utilities including electric, natural gas, telecommunication and water companies as well as motor carriers, oil and gas pipelines and oil and gas natural production activities. The Commission's headquarters is in Topeka with the central Conservation office in Wichita and four Conservation district offices located in Dodge City, Wichita, Chanute and Hays.

Position Summary

Attorneys in the Office of General Counsel are expected to be designated Special Assistant Attorney Generals, and defend the Commission in state and federal court.

The Assistant General Counsel's job responsibilities may include but are not limited to the following:

- Advises the Commissioners on pending KCC proceedings and legal issues;
- Prepares memoranda and proposed orders to advise or reflect the KCC's decision.
 - Proposed orders include findings of fact and conclusions of law that determine issues placed before the KCC by public utilities, oil and gas operators, and motor carriers, including telecommunications, electric, natural gas, conservation, transportation and common carrier matters.

Education: Degree from an accredited law school.

Licensing & Certification: Licensed and in good standing with the Bar of the Supreme Court of Kansas at the time of appointment.

Minimum Qualifications: At least three (3) years of practice experience. Candidates must be qualified for admission to practice in the U.S. District Court of Kansas. Judicial clerkship and law journal experience preferred.

Post-Offer/Pre-employment Requirements:

Kansas Tax Clearance Certificate required in accordance with Executive Order 2004-03. Each applicant (even non-residents) who is selected for a State of Kansas job vacancy must apply for a Tax Clearance Certificate within 10 days from the date of the offer letter by accessing the Kansas Department of Revenue's (KDOR) website at <https://www.kdor.ks.gov/apps/taxclearance/default.aspx>

Compensation: \$65,000 - \$75,000

* Salary can vary depending upon education, experience, or qualifications.

The position is open until filled. Search for Job ID 200647 at <https://admin.ks.gov/services/state-employment-center/> to submit an online application, cover letter, resume, law school transcript and writing sample (not to exceed six pages) to the KCC. For further information, contact Sandra Rak at 785-271-3136.